

Conduct Charter for Yorta Yorta Nation Aboriginal Corporation Reserved Member of The First Peoples' Assembly of Victoria

Background

Yorta Yorta Nation Aboriginal Corporation (YYNAC) is:

- (a) a registered Aboriginal party under the Aboriginal Heritage Act 2006 (Vic); and
- (b) A company limited by guarantee, called First Peoples' Assembly of Victoria Ltd (ACN 636 189 412) (the "Assembly"), was incorporated by registration under the Corporations Act 2001 (Cth) on 13 September 2019.

YYNAC is a "Traditional Owner Group" under the constitution of the Assembly and is entitled to appoint a representative to be a member of the Assembly (called a Reserved Member in Assembly's constitution).

The rules of the Assembly set out the process for the appointment or removal of the Reserved Member of YYNAC.

Purpose

This charter sets out the expectations of YYNAC with respect to the accountability of its Reserved Member. Conduct requirements for the Reserved Member are set out in the Members' Charter that apply under the Assembly's constitution.

Initial Role and Responsibilities

The reserved seat holder will participate on the First Peoples Assembly of Victoria as a conduit for Yorta Yorta people on matters relating to the work of the First Peoples Assembly and work with the YYNAC board of Directors, CEO and Traditional Owner Engagement officer and Yorta Yorta community

This position will function to provide input as guided by engagements with YYNAC Directors, CEO , Traditional Owner Engagement officer and Yorta Yorta community .

Reporting Requirements

The YYNAC Reserved Seat Member will provide periodic reports to the directors of YYNAC concerning the business of the Assembly, its operations and decisions. The reporting of the Reserved Member may be in writing, given in person or by electronic means.

YYNAC will allocate time at all Board meetings for the Yorta Yorta reserved seat holder to present to the Board of Directors.

The Reserved Member will provide a report either within seven (7) days in advance of each meeting of YYNAC directors or by attending the meeting in person. YYNAC will provide advance notice of its meetings to the Reserved Member.

The YYNAC Traditional Owner Engagement officer will work to support the Reserve Seat member in fulfilling the above reporting requirements.

Urgent Matters

YYNAC directors will be advised of any urgent matters by the reserved member outside of the reporting process through the YYNAC Traditional Owner Engagement Officer and YYNAC CEO.

Keeping YYNAC Informed

The Reserved Member will provide copies of all Assembly documents that are intended for community consumption to YYNAC for distribution to the Yorta Yorta people.

Participating In Community Forums

At the invitation of the Directors & CEO of YYNAC, the Reserved Member will attend such community forums for Yorta Yorta people as are arranged by YYNAC Traditional Owner Engagement Officer. These forums will provide opportunities for community to remain informed and provide input into the Yorta Yorta position within the assembly on key matters that may affect our peoples either directly or indirectly.

Transparent Communication

In all communications with YYNAC, its directors, CEO, and Yorta Yorta people, the Reserved Member shall be transparent and honest.

An open exchange of communication to the YYNAC Traditional Owner Engagement officer will be expected so as to facilitate flow of information from FPAV engagements to YYNAC, members & community.

Act in the best interests of Yorta Yorta People

The Reserved Member must, in performing their official functions as a member of the Assembly, always act in the best interests of YYNAC people with a commitment to free prior informed consent of YYNAC, YYNAC members and all Yorta Yorta people.

Publicity Of Guidelines

This charter will be made publicly available, including on YYNAC's website.