



# YORTA YORTA NATION ABORIGINAL CORPORATION

## CULTURAL HERITAGE SERVICES

### Schedule of Rates

<b>Cultural Heritage Services Rates</b>	<b>Rates (Excluding GST)</b>
<p><i>Consultation Meetings</i> <i>Including CHMP and general meetings</i></p> <ul style="list-style-type: none"> <li>▪ Cultural Heritage Management Plan (CHMP) *See CHMP process information on page 2</li> <li>▪ Application for Cultural Heritage Permit</li> <li>▪ Cultural Heritage Agreements</li> <li>• Other Consultation</li> </ul>	<ul style="list-style-type: none"> <li>▪ All meetings exceeding two (2) hours will attract an additional rate of \$150.00 per hour applicable to each hour or part hour up to 4 hours</li> <li>▪ Long meetings requiring participation exceeding 4 hours will attract a full day rate of \$1,200.00</li> <li>▪ A standard <b>travel rate</b> of \$0.90c per kilometre will apply</li> <li>▪ Inception meeting</li> <li>▪ Post-Standard assessment results</li> <li>▪ Post-Complex assessment results and Conditions development</li> <li>▪ Consultation</li> </ul> <ul style="list-style-type: none"> <li>▪ Aboriginal Cultural Heritage Land Management Agreement development</li> <li>▪ Cultural Heritage Agreement</li> </ul> <p>Specialist Cultural advice:</p> <ul style="list-style-type: none"> <li>○ Attendance of a minimum of two Yorta Yorta people is required</li> <li>○ An additional charge of \$150.00 for a Yorta Yorta representative will apply if specialist cultural advisors are unavailable</li> <li>○ <b>Travel rate</b> applies plus additional rate of \$150.00 per hour for travel time</li> </ul> <ul style="list-style-type: none"> <li>▪ Preliminary Aboriginal Heritage Test (PAHT)</li> <li>▪ Due diligence consultation</li> </ul>
<p><i>Cultural Heritage Field Work including</i></p> <ul style="list-style-type: none"> <li>▪ CHMP assessments and implementation of conditions</li> <li>▪ Field work</li> </ul>	<ul style="list-style-type: none"> <li>▪ YYNAC policy requires the minimum attendance of two (2) representatives to participate in field work assessments</li> <li>▪ Rates for field work apply per person               <ul style="list-style-type: none"> <li>○ Half Day \$600.00 from 8:00am to 12:00pm</li> <li>○ Full Day \$1,200.00 from 8:00am to 5:00pm</li> </ul> </li> <li>▪ Standard assessment</li> <li>▪ Complex assessment</li> <li>▪ Conditions implementation including management and protection requirements</li> <li>▪ Salvage collection and excavation</li> <li>▪ Reburial or repatriation activities</li> <li>▪ Cultural Heritage Permit:               <ul style="list-style-type: none"> <li>○ Assessment</li> <li>○ Conditions implementation</li> </ul> </li> <li>▪ Survey</li> <li>▪ Area or Place inspection</li> <li>▪ Aboriginal Place identification and recording</li> <li>▪ Preliminary Aboriginal Heritage Test inspection or survey</li> <li>▪ Due diligence assessment</li> <li>▪ Intangible heritage recording</li> <li>▪ Oral history interview / testimony</li> </ul>
<p><i>Cultural Heritage Presentation</i></p>	<ul style="list-style-type: none"> <li>▪ Cultural Heritage Induction (CHMP, other)</li> <li>▪ Cultural heritage presentation</li> </ul>
<p><i>Other</i></p>	<p>Please contact the Cultural Heritage Unit by email to <a href="mailto:chu@yynac.com.au">chu@yynac.com.au</a> to discuss your engagement enquiry</p>

## Cultural Heritage Services and Rates

**Rates**  
(Excluding GST)

### CHMP Process

- All CHMP meetings with Yorta Yorta Nation Aboriginal Corporation representatives require the participation of the Sponsor (or their representative or agent) and their Heritage Advisor(s). This is to ensure that all relevant information and discussion is shared by all parties.
- All CHMP field assessments (including field work for other purposes as outlined above) will be attended by a minimum of two (2) Yorta Yorta Field Representatives.
- Each required CHMP field assessment will be followed by a booked CHMP results meeting to consider findings and progression and/or development of appropriate protection and management conditions.
- The CHMP Sponsor (or their representative or agent) and their Heritage Advisor are to attend the final CHMP meeting in relation to consultation regarding conditions to be included in the CHMP.

### Travel Rates

Reimbursement of expenses applicable to engagement for field work, consultation or other engagement is applied from home base (or accommodation once in the field) to work or meeting site and return to home:

- Vehicle travel – reimbursement at \$0.90c per kilometre \$0.90c per km
- Bus/coach or rail fare reimbursement of ticket costs Ticket costs

### Accommodation

Where confirmed cultural heritage services require Yorta Yorta staff and representatives to stay away from home, the cost of accommodation will be included in the total invoice for the services.

- Accommodation is preferred where travel to work or engagement locations is over one (1) hour each way
- Travel rates and meal allowances will be shown on the invoice in addition to the accommodation charge
- Accommodation costs will be shown in the total invoice at the same rate charged to Yorta Yorta Nation Aboriginal Corporation.

### Meal Allowance

Where accommodation is required and/or full days' work is booked a meal allowance rate per person is applied to the invoice.

\$150.00  
Per person per diem

### Cancellation/Postponement Fee

A fee of 50% of the total confirmed booking will be charged and applied to the invoice upon notification of cancellation or postponement made within 48 hours of the start date specified on the cultural heritage services request form.

50%  
Cancellation/postponement

- The cancellation/postponement fee will be applied regardless of whether notice is provided verbally or in writing.
- If cancellation/postponement is advised when services have commenced from the start date, the full fee (100%) is applied to those services already provided. The 50% cancellation/postponement fee will be applied to the remaining unused portion of booked services.
- Accommodation charges (including any applicable cancellation fees), meal allowances and travel rates will apply where utilised.

### Overtime Rates

Where Yorta Yorta representatives are required to work out of hours, the following rates will apply:

- More than an 8-hour day - overtime from Monday to Saturday is paid at 150% of the hourly rate for the first 2 hours. \$225.00 per hour
  - Hours worked after the first 2 hours overtime will incur a rate of 200% of the minimum hourly rate for the hours worked after that. \$300.00 per hour
- Work performed on a Sunday or public holiday will be paid at the rate of 200% of the hourly rate. \$300.00 per hour

### Terms and Conditions

1. To assist with forward planning, all bookings require a minimum of two (2) weeks' notice in advance and must be returned to: [chu@yynac.com.au](mailto:chu@yynac.com.au).
2. All costs are GST exclusive.
3. All invoices will incur a 15% Administration Fee.